

ADMINISTRATIVE - INTERNAL USE ONLY

F.I.L. - OPB D
40001-7
Degan & Monge
(general)

DCI/IC 76-0128

28 May 1976

MEMORANDUM FOR: Director, Program and Budget Development ✓
Director, Performance, Evaluation and Improvement
Acting Director, Policy and Planning

FROM : [REDACTED]
Deputy to the DCI for the Intelligence Community

SUBJECT : Intelligence Community Staff New T/O

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1. You have been provided a copy of the IC Staff's new T/O with an additional listing of tentative vacancies. In filling these vacancies, I am anxious that we have a well-balanced Staff comprised of representatives of the various Intelligence Community member organizations. I would encourage, therefore, that in fleshing out your organization you keep the desirability for balance in mind.

2. The IC Staff over the years has enjoyed the privilege of having personnel assigned to the Staff from other organizations on a non-reimbursable (freebie) basis. While we are certainly willing to capitalize on such generosity, we also must be mindful of the sheer fact of physical space limitation. I will look to each of you to so organize and structure your Office that you keep in mind not only the mission and function which we must carry out, but the office environment in which we must do it.

3. As a matter of policy, we will look to the staffing of professional positions by personnel assigned from other Agency organizations, and such personnel should be assigned to the IC Staff for normally a two- to three-year tour. Any person hired directly by the IC Staff will be considered an exception and such hiring will be held to a contract or reserve appointment basis only.

S5: EO/TG

P.S. Additionally, all new people accepted must be front runners - corners - head + shoulders!

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